

TOWN OF WALKERSVILLE  
JOB DESCRIPTION

**GENERAL MAINTENANCE TECHNICIAN**

**KIND OF WORK:**

This is a skilled position responsible for assisting in the repair and maintenance of streets and roads, storm drainage systems, water treatment plant, water distribution systems, parks and grounds, building and facilities, automotive and equipment. Supervision is received from the Director of Public Works or their appointee.

**EXAMPLES OF WORK:**

- Repairs and maintains town parks, streets, streetlights and buildings
- Plows snow
- Performs carpentry and other repairs
- Performs minor masonry repairs including pouring and finishing concrete
- Reads water meters as assigned
- Assists in repair of water mains and service lines
- Uses electric and acetylene welders and torches
- Performs minor electrical repairs
- Installs and repairs traffic control devices and street signs
- Operates backhoes, trucks, front loaders, snowplows, etc.
- Performs maintenance and repair of equipment
- Plants and cares for flowers, trees, shrubs, and turf areas
- Performs mowing and trimming operation
- Performs related duties as assigned or any other needs of the Town of Walkersville.

**QUALIFICATIONS AND REQUIREMENTS:**

- High school diploma or equivalent.
- Ability to routinely lift and carry up to 50 lbs., climb stairs and ladders, bend, stoop and work in confined areas; and withstand potential exposure to particulates, vapors, or noises.
- Ability to work for sustained periods performing manual labor, standing or sitting in either inside or outside conditions.
- Knowledge of safety practices
- Ability to establish and maintain effective relationships with town officials, town employees, and the public, whether in person, by telephone, or in writing.
- Ability to follow oral and written instructions.
- Willingness to attend continuing education or special training classes as requested.

**SPECIAL REQUIREMENTS:**

- Maintain a valid Commercial Driver's License Class B (CDL) and have an exemplary driving record or the ability to obtain a Class B CDL with-in 6 months of hire date.
- Ability, willingness, and the flexibility to work evenings or weekends as needed for emergencies, willing to take on additional duties as assigned or as needed by The Town of Walkersville.

**ADDITIONAL PREFERRED SKILLS:**

- Installation of Water Meter's, Street Light Repair and Maintenance, Concrete/Asphalt Work, Utility Work/Repairs and Storm Drain Systems/MS4 experience.